


SRI LANKA EXPORT DEVELOPMENT BOARD

**OUTWARD TRADE DELEGATION TO MELBOURNE, AUSTRALIA
FROM 2ND TO 7TH SEPTEMBER 2024
APPLICATION FORM**

01.	Name of the Company ▶			
	Address ▼			
	Office ▶		Processing Plant ▶	
	Tele. ▶	Fax ▶	Email ▶	Website ▶
02.	Details of the contact Person related to this Programme ▼			
	Name ▶		Designation ▶	
	Email ▶		Mobile No. ▶	
03.	Details of the official participant/s (managerial level) in the above programme ▼			
	Name ▶		Designation ▶	
	Email ▶		Mobile No. ▶	
04.	Year of establishment of the company ▶			
05.	Year of commencement of exports ▶			
06.	Type of Business ▼			
	<input type="checkbox"/> Producer <input type="checkbox"/> Producer - Exporter <input type="checkbox"/> Agent <input type="checkbox"/> Trading House <input type="checkbox"/> Other (Specify).....			
07.	Legal Status ▼			
	<input type="checkbox"/> Proprietorship <input type="checkbox"/> Public Quoted Company <input type="checkbox"/> Partnership <input type="checkbox"/> State Owned <input type="checkbox"/> Private Ltd Company <input type="checkbox"/> Other (Specify).....			
	Equity ▶ Local : % Foreign : % Partner country :			
	Is your company a part of a group of companies? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes state the name of the parent company ▶			
10.	Total number of employees ▶ Managerial:		Skilled/ Semi/Unskilled:	

11.	Products Exporting & Capacity ▼				
	Main Export Products	Annual production Capacity (kgs/ No's/MT/ Liters)		Extra Capacity (kgs/ No's/MT/ Liters)	
I.					
II.					
III.					
IV.					
V.					
12.	Major export markets and share in 2023 (%) ▼				
13.	Annual Turnover (LKR Mn) ▼ <i>(pls. submit copies of Audited Accounts as evidence)</i>				
	Year	Local Turnover (LKR. Mn) ▼	Export Turnover (LKR. Mn) ▼		Total Turnover ▼ (LKR Mn)
			To Australia	To the world (excluding Australia)	
	2020				
	2021				
	2022				
	2023				
14.	Quality Standards Obtained (FDA, GAP, GMP, SLSI, HACCP, ISO, Organic, Fairtrade, compliances on National social and environmental standards etc.) ▼ <i>(submit copies)</i>				
15.	Own Marketing efforts made relevant to the Australia (products development/ packaging/ labelling etc.) ▼				
16.	Products that you are planning to promote in Australia during this Programme ▼				
17.	Objective of your participation in this group ▼				
	<input type="checkbox"/> Finding Buyers/ Agents <input type="checkbox"/> Finding JV partners <input type="checkbox"/> Gather market intelligence				

18.	Previous experience in attending promotional activities in Australia (Trade Fairs, B2Bs, etc.) ▼											
19.	What is your export target to Australia Market for next 3 years ▼											
	<table border="1"> <thead> <tr> <th>Year</th> <th>Export Target (USD Mn)</th> </tr> </thead> <tbody> <tr> <td>2025</td> <td></td> </tr> <tr> <td>2026</td> <td></td> </tr> <tr> <td>2027</td> <td></td> </tr> </tbody> </table>		Year	Export Target (USD Mn)	2025		2026		2027			
Year	Export Target (USD Mn)											
2025												
2026												
2027												
20.	Has your company been assisted by the EDB previously during last 5 years? [Trade fairs/Market development programmes/ EDB financial assistance schemes (MDA, MPA, Market Access Support ect.) B2B meeting programmes/Virtual trade fairs /Any other] If yes, state											
	Year	Programme & Country	EDB Assistance received (Rs.)	Achievements/Outcome								
21.	Other relevant information useful in the evaluation of your application for the participation in this programme ▼											
I do hereby certify that above information furnished by me in this application is true and accurate.												
Date		Name & Designation of the person submitting the above information		Signature & Company Seal								

Important:

- Please handover the dully filled application form to the Market Development Division, 8th Floor, or send through registered post to reach the Director/ Market Development, Sri Lanka Export Development Board, No. 42, Nawam Mawatha, Colombo 02 on or before **Friday, 12th July 2024** by mentioning “Outward Trade Delegation to Australia-2024” on top left hand corner of the cover.
- Please ensure to attach copies of followings with the application
 - Business Registration Certificate (BRC)
 - Registration/ License issued by relevant regulatory body Ex: Sri Lanka Tea Board/ Coconut Development Authority/ National Gem & Jewellery Authority etc.
 - Annual Audited Accounts of 2020/21, 2021/22 and 2022/23
 - Standards /Quality Certifications

